

Teams – Logistics Information  
as at 11/03/24

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### 1. TRAVEL

#### 1.1. Official Airport and Arrival Information

Belgrade Airport (BEG) is the official Airport.

Arrival in Belgrade should primarily be on Thursday 28 March. Those teams planning to arrive prior to 28 March and/or leave after 31 March, are advised to contact the LOC well in advance to check availability of accommodation and transport arrangements.

#### 1.2. Entry Visas

Detailed entry visa information was circulated to Member Federations in February 2024. The list of countries requiring a visa can be found in Appendix E of the Circular Letter M/08/24.

#### 1.3. Insurance

All member federations are responsible for their own insurance to cover illness or injury to any member of their delegation or team, when travelling to and from World Athletics events and during the event.

Circular M/02/24 specifically dedicated to team insurance coverage for emergency medical costs during the travel and stay abroad for all athletes and officials at 2024 World Athletics Series competitions was issued on 12 February 2024.

### 2. ACCREDITATION

#### 2.1. Team Accreditation Centres and WA/LOC Administrative Office

The Team Accreditation Centre 1 (TAC 1) will be located in:

Crowne Plaza Belgrade – meeting room Danube

- 27 March 09:00 – 19:00
- 28 March 09:00 – 19:00
- 29 March 09:00 – 19:00
- 30 March 09:00 – 12:00

All team members must have a valid identification document (same passport or identity card that was entered in EES) to receive their accreditation.

WA/LOC Administrative Office hotel Crowne Plaza – meeting room Tisa

- Wednesday 27 March: 13:30 – 19:00
- Thursday 28 March: 09:00 – 13:00 14:00 – 19:00
- Friday 29 March: 09:00 – 13:00 14:00 – 19:00
- Saturday 30 March: TBC

The Team Accreditation Centre 2 (TAC 2) will be located in:

Mona Plaza Belgrade – meeting room Shonda 2

- Wednesday 27 March: 09:00 – 19:00
- Thursday 28 March: 09:00 – 19:00
- Friday 29 March: 09:00 – 19:00
- 30 March 09:00 – 12:00

### 2.2. Accreditation Procedures and Payments

The Team Leader will have to report to the WA / LOC Office at the accreditation centre before collecting his accreditation in order to complete the following formalities:

- LOC Accommodation Invoice
- Travel Reimbursement
- WA Financial Statement
- Statistics matters
- Bibs and Special Passes Collection
- Uniform Check

The Team Leader will be asked to complete the accounting procedures and settle any extra payments (for team members above quota, use of single rooms, extra days, etc.) before collecting the accreditation card, which will be given upon the presentation of a document stating all procedures have been completed.

To shorten procedures and avoid delays, it is strongly advised to settle payment prior to arriving in Belgrade. The LOC Finance Team will get in contact with all teams about settling their accommodation invoice in advance of their arrival.

### 2.3. Quota and Financial Support

The financial Quota by Member Federation, and the financial support offered by WA / LOC, was detailed in the WA M/08/24-Circular Letter. The Quota chart can be found in Appendix A.

### 2.4. Loss of Accreditation Card

Personal accreditation badge must be worn around the neck, with the individual photo and name clearly visible, at all times in all public spaces, and must be presented upon request. They are personal and non-transferable. The loss or theft of an accreditation card must be reported immediately to the accreditation centre or Competition Information Desk in the hotel. In order to obtain new accreditation, the person in question carrying an appropriate identification document, must request it personally.

Any Accreditation Card found being used by someone who is not its owner will be confiscated and its owner will be subject to sanction including possible ineligibility for his competitive participation in the Competition.

## 3. ACCOMMODATION

### 3.1. Teams Hotels

The LOC has arranged accommodation for all participants in:

HOTEL NAME	ADDRESS AND WEBSITE
Crowne Plaza Belgrade	Vladimira Popovica 10, 11070 Belgrade <a href="https://www.ihg.com/crowneplaza/hotels/us/en/belgrade/begcp/hoteldetail">https://www.ihg.com/crowneplaza/hotels/us/en/belgrade/begcp/hoteldetail</a>
Radisson Collection Belgrade	Bulevar Vojvode Misica, 11000 Belgrade <a href="https://www.radissonhotels.com/en-us/hotels/radisson-collection-old-mill-belgrade">https://www.radissonhotels.com/en-us/hotels/radisson-collection-old-mill-belgrade</a>
Mona plaza Belgrade	Cara Urosa 62, 11000 Belgrade <a href="https://www.monaplaza.com/">https://www.monaplaza.com/</a>
IN Belgrade	Bulevar Arsenija Carnojevisa 56, 11070 Belgrade <a href="https://www.inhotel-belgrade.rs/en">https://www.inhotel-belgrade.rs/en</a>

Accommodation contact person: Jelena Mozetić [accommodation@wabelgrade24.com](mailto:accommodation@wabelgrade24.com)

### 3.2. Teams Hotels Rates

All Prices per person per day - Full Board	Official Period Check-in 28 March / Check-out 31 March (3 nights)		Outside Official Period	
	Twin	Single	Twin	Single
Athletes in quota	Paid by LOC	60 USD	150 USD	200 USD
Athletes above quota and All Officials	150 USD	200 USD		

The number of officials that can be accommodated with the team at subsidised rates will be limited to a quota corresponding to 55% of the athletes (see chart in Appendix D in the WA M/08/24-Circular Letter). An additional 25% of non-subsidised officials (up to an overall maximum of 80%) will be accommodated in the Team hotels subject to availability.

The accommodation invoices will be based on the information (number of persons and arrival/departure details) provided at the closing date for the Final Entries, with a tolerance of two persons. Payment of extra costs can be made:

- By credit card: MasterCard or Visa (charge will be in Serbian Dinar)
- In cash: USD, Euro or Serbian Dinar
- In advance: Bank transfer – please contact LOC  
Email: [accommodation@wabelgrade24.com](mailto:accommodation@wabelgrade24.com)

### 3.3. Teams Hotels Check-in Procedures

Team Leader must report to the World Athletics Information Desk Accommodation Desk, which will be located in the hotel's main reception area, to complete the check in procedure. The accommodation team will confirm the rooming list as previously provided by the Member Federation in Event Entry System (see Circular 08/24) and then issue the room keys.

Once checked in, the Team Leader will be directed to the 'WA/LOC Administrative Office' to settle any outstanding payment. Once payment has been settled the Team Leader can collect his/her accreditation.

If other hotel services are required, the individual must scan the credit card at the main reception desk to activate these extra services (telephone, laundry, room service, etc.).

### 3.4. Services in the Teams' Hotels

- Accommodation Desk

For any accommodation related additional queries related to check in, hotel registration and local transport the LOC Travel & Transport Team will be happy to assist you. Please contact them on [accommodation@wabelgrade24.com](mailto:accommodation@wabelgrade24.com)

- Meeting Rooms

Rooms for meetings are available at team hotels. Rooms can be reserved via the Information Desk, subject to availability.

- Rooms for Treatment (Therapy)

Rooms for Soft Tissue and Physiotherapy will be available within team hotels. Rooms can be reserved via Accommodation Desk, subject to availability.

- Internet access

Wi-Fi will be available in all hotels, please see the Information Desk for the Wi-Fi code.

### 3.5. Meals

Athletes and Team officials will be provided in the team hotel upon presentation of their Accreditation cards. All meals must be taken in the hotel where the team is accommodated. Meals will be served buffet style and will be similar in all hotels.

Requests submitted after this time will be noted but may not be guaranteed.

Mealtimes during the official period shall be as follows:

- Breakfast: 06:30 - 10:00
- Lunch: 12:00 - 15:00 (until 16:00 on 30<sup>th</sup>) \*
- Dinner: 19:00 - 21:00

On Sunday 30 March, on the occasion of the Athlete Party, dinner will still be served in the Team Hotels.

## 4. TRANSPORT

### 4.1. Airport

Travel from Belgrade Airport (BEG) to the Team Hotels takes approximately 20-30 minutes. Transport will be organised according to the arrival schedule announced in the Final Entries. Please remember to indicate in your Entries whether you will be arriving with, physio beds or any other oversized luggage so that the LOC can make the necessary transportation arrangements. A welcome desk will be located within the airport arrivals terminal. Clear signage and volunteers will identify the meeting points for transport collection.

### 4.2. Course Inspection and Training at the Competition Venue

The course inspection will be conducted on Friday, 29<sup>th</sup>. Transport schedule will be available at the Hotels' Competition Information desks.

### 4.3. Competition

Transport Schedule to and from the Course shall be displayed at the Competition Information desk in the Team Hotels.

## 5. MEDICAL SERVICES

### 5.1. General Plan

The LOC will provide medical services during World Athletics Cross Country Championships Belgrade 2024 in accordance with World Athletics Competition Medical Guidelines and the advice of the World Athletics Medical Delegate. Medical assistance and physiotherapy services will be available at all official event sites and further explained in this chapter.

Accredited athletes and Team Officials will have access to all LOC medical services during the official period of the competition, starting from the 27<sup>th</sup> March, until the 31<sup>st</sup> of March. Non-emergency services will be available during specific hours, but in case of needing medical assistance outside of these working hours, the emergency phone number for an on-call physician will be provided. In case of needing medical assistance outside of the official period or for an emergency during the official period Emergency Medical Service will be available 24h under the usual service provision (call 194).

The LOC Medical Services will provide a first aid treatment. Patients requiring further treatment shall be transferred to a local hospital.

### 5.2. Key Phone Numbers

The National Medical emergency phone number is: 194

World Athletics Medical Delegate (Dr Bermon)	+33 640617184	+33 686793298 (WhatsApp)
LOC Chief Medical Officer (Dr Cikiriz)	+38 1641587525	

An on call Medical Service is available for emergencies between Wednesday and Sunday at any time. Patients be seen at Main Medical on racecourse or if needed hotel of patient.

### 5.3 Medical Services in the Teams Hotels

In case of emergency at the reception desk they will call state emergency and they will drive to referral hospital.

In case of consultation, there will be 24hour on duty doctor on call. From the reception desk they will call him.

In the team hotels, a physiotherapy room will be provided for the teams to set-up their own massage beds.

### 5.4 Medical Services at the Course

During the competition, emergency medical teams and ambulances will be stationed on the course and at the finish line. A Main Medical tent will be set up near the finish line. A Recovery Centre will also be in place with an additional Medical facility operating close to the team areas.

### 5.5 Procedures in case of injury or illness

In any case of injury or illness, please report to the LOC Doctor on call (see number above), to the LOC Medical centre at the course in order to receive the necessary treatment. Physicians of the national teams are allowed to give First Aid and provide medical assistance to the members of their team and any other teams where there is prior formal arrangement.

Should a team physician require assistance from the Hospital, such assistance will be provided by the staff of the referral hospital or Ambulance at the competition venues.

The physicians from referral hospital or in the ambulances in Belgrade might consult with the team physicians whenever possible regarding the treatment.

### 5.6 Physiotherapy and Massage Services offered by the LOC

Medical services including physiotherapy services will be offered by the LOC at teams hotels and at the competition site on the days of competition and the training days for those teams that do not have their own medical and physiotherapy staff. Please refer to team hotels welcome desks to book appointment on opening hours.

### 5.7 Designated Medical Institutions

Medical military Academy in Belgrade will be the main Referral Hospital

### 5.8 Other Information

#### Authorisation for Emergency Medical Treatment:

All minor athletes should have a Medical Treatment Authorisation Form filled and signed by their parents or legal representatives. This signed document (see Appendix in Circular M/08/24X) should be kept either by the athlete or by their Team leader, should emergency medical treatment be needed on site.

#### Food and water sanitation

Food and water sanitation services will monitor food quality and its contamination. All restaurants and food shops supplying food to the accommodation, as well as to training and competition venues will be inspected and evaluated in order to determine food and water quality.

#### Housing sanitation and environmental safety

Housing sanitation and environmental safety will be evaluated by volunteers before and during the Games.

#### Venues safety

General safety inspection in competition venues will be done before and during the competitions. If any hazardous material is found, the authorized parties will be notified in order to perform the necessary action.

### Health Insurance

All athletes and team officials should be covered by an health insurance and carry with them the details of insurance contract should medical fees be engaged at the referral hospital for one of their staff.

### 6. ANTI-DOPING CONTROL

Doping control will be conducted according to World Athletics Anti-Doping Rules (latest editions available on the World Athletics website, Book D – Integrity & Disciplinary, D3.1) and under the supervision of the World Athletics Doping Control Delegate.

### 7. SAFEGUARDING

Member Federations will be asked to appoint a team official / delegate to be their Team Safeguarding Officer (SO). The SO will be their first point of contact for any safeguarding concerns in relation to Team Officials, Athletes and members of the Member Federation's delegation at the World Cross Country Championships Belgrade 24. There will be a World Athletics Safeguarding Officer at the Championships to provide support and guidance where necessary. Further guidance will be sent direct to SOs registered via the EES prior to the event. SOs will be asked to do the World Athletics' Safeguarding Essential Course prior to the event which can be found here <https://worldathletics.org/athletics-better-world/safeguarding>.

### 8. SUSTAINABILITY

World Athletics is committed to ensuring that its athletics events, which are held all over the world, are fully aligned to the principles of sustainability. During your stay in Belgrade, you'll notice several initiatives undertaken by the Local Organising Committee, particularly around transport, waste reduction and a legacy tree-planting project.

We invite all athletes and team officials to find out more about our sustainability strategy and learn how they can become involved by visiting our [Athlete Sustainability Guide](#).

We also want to hear from you. Please take a few minutes to complete our [sustainability survey](#) - and earn a chance to win a \$200 gift card for the World Athletics Shop! When the survey closes, three winners will be drawn and announced on World Athletics Twitter and Instagram platforms.

Survey links: [English](#) | [French](#) | [Spanish](#)