



SPORT OPERATIONS ROLES

ROLE – CLEAN ATHLETICS CHAPERONE

ROLE DESCRIPTION

About the role:

As part of the Clean Athletics team, you will ensure that anti-doping procedures are strictly followed, complete paperwork and accompany and observe selected athletes.

A keen attention to detail and strong interpersonal skills are required for this role.

You will play a key role in notifying athletes selected for doping control and completion of notification paperwork. This may take place in the team hotels in or the competition venue.

You will also be required to accompany and observe the selected athlete until they report to the sample collection station. This may include chaperoning whilst athletes warm-down, receive therapy or treatment, attend media commitments, attend medal ceremonies etc.

Clean Athletics Chaperones will also support the reception desk in the sample collection station, assist in the management of the flow of athletes within the station, observe the waiting area, observe the media tribune/mixed zone etc.

Location:

Clean Athletics Chaperones will be based at the Emirates Arena and / or Team hotels.

Dates required:

You must be available from 23 February - 4 March 2024 and able to attend one training day prior to this.

Key tasks include:

- Notifying athletes that they have been selected for testing as instructed
- Chaperoning until the athlete is ready to provide their sample
- Completion of the notification paperwork
- Reporting any concerns or issues to your team leader.

Key skills required:

- Strong interpersonal skills
- Attention to detail
- Confidentiality
- Clear written and oral communication.

WORLD ATHLETICS PARTNERS



WORLD ATHLETICS SUPPLIERS



PUBLIC INSTITUTIONS





ROLE – MEDAL BEARER TEAM

ROLE DESCRIPTION

About the role:

Medal Bearer Team volunteers will participate in the medal ceremonies, following protocol and instructions to present the medals and gifts to the winning athletes.

Medal Bearer Team volunteers will follow a choreographed ceremony and must be comfortable in front of a crowd and appearing in live television broadcasts.

Location:

Medal Bearer Team volunteers will be based at the Emirates Arena.

Dates required:

You must be available from 1-3 March 2024 and able to attend a rehearsal shift in ahead of this.

Key tasks include:

- Ensuring the Medal Ceremonies run as smoothly as possible following choreographed instruction to present a medal ceremony
- Completing a checklist to ensure all items are prepared on the tray ahead of the Medal Ceremony
- Ensuring athletes are fully briefed on the order they will walk in the medal ceremony.

Key skills required:

- Listens to and carries out specific instruction well
- Strong interpersonal skills
- Attention to detail
- Ability to stay calm in a busy environment.

WORLD ATHLETICS PARTNERS



WORLD ATHLETICS SUPPLIERS



PUBLIC INSTITUTIONS





ROLE – SPORT COMPETITION TEAM

ROLE DESCRIPTION

About the role:

Sport Competition volunteers will provide key support to athletes and officials to enable the competition to run smoothly.

Sport Competition volunteers will be at the heart of the action and must demonstrate an ability to follow instructions and perform as part of a team, showing respect to the competition at all times. Sport Competition volunteers would benefit from a good knowledge and interest in athletics.

There are many roles within the Sport Competition Team – see details below.

Location:

Depending on the role allocated, you may be based at the Emirates Arena, one of the official hotels or an external training venue.

Dates required:

For all of these roles, you must be available from 28 February - 3 March 2024. Some roles will be required in advance of the competition and other just for the competition days. You should be able to attend one training day prior to this.

Athlete Steward volunteers will escort athletes between training venues and competition areas, liaising with Competition Managers to ensure a smooth transit throughout. Athlete Steward Volunteers will be based at the Emirates Arena.

Key tasks include:

- Escorting athletes between training venues and competition areas
- Customer service
- Liaising with Competition Managers and Call Room Managers.

Key skills required:

- Customer service
- Clear communication
- Good level of fitness and mobility
- Ability to perform under pressure

wicglasgow24.com | [@wicglasgow24](https://twitter.com/wicglasgow24) | [#WICGlasgow24](https://twitter.com/WICGlasgow24)

WORLD ATHLETICS PARTNERS



WORLD ATHLETICS SUPPLIERS



PUBLIC INSTITUTIONS





- Empathy for the needs and behaviour of elite athletes and their support teams.

Sport Information volunteers will support the Help Desk, providing a point of contact for the Coaches, Team Officials, Athletes, Event and Competition Management. Sport Information volunteers will be based at the Emirates Arena and official hotels.

Key tasks include:

- Providing information
- Customer service
- Liaising with officials.

Key skills required:

- Customer service
- Clear communication
- Ability to work under pressure
- Friendly and outgoing manner
- Language skills would be desirable.

Training Team volunteers will support the athletes training and warm up, ensuring that facilities and team areas are serviced to a high standard. Training Team volunteers will be based at the Emirates Arena, Scotstoun Stadium or Tollcross International Swimming Centre.

Key Tasks include:

- Ensuring facilities and team areas are maintained to a high standard throughout
- Ensuring the training environment is safe and suitable for athletes to train in
- Resolving issues
- Assist with team enquiries during the training session.

Key skills required:

- Great communication skills
- Ability to follow instruction
- Ability to work under pressure
- Good level of fitness and mobility.

WORLD ATHLETICS PARTNERS



WORLD ATHLETICS SUPPLIERS



PUBLIC INSTITUTIONS





WORLD ATHLETICS
INDOOR CHAMPIONSHIPS
GLASGOW 24

Technical volunteers play a key role in the operations of the competition, supporting data entry, updating athlete data, assisting with the transponder data. Technical volunteers will be based at the Emirates Arena.

Key tasks include:

- Data entry
- Collecting and recording transponder data.

Key skills required:

- Ability to follow instruction
- Ability to work under pressure
- Good level of fitness and mobility.

wicglasgow24.com | [@wicglasgow24](https://twitter.com/wicglasgow24) | [#WICGlasgow24](https://twitter.com/WICGlasgow24)

WORLD ATHLETICS PARTNERS



WORLD ATHLETICS SUPPLIERS



PUBLIC INSTITUTIONS





ROLE – VICTORY CEREMONIES TEAM
ROLE DESCRIPTION

About the role:

Victory Ceremonies Team will carry out a high-profile role with the responsibility of notifying athletes of the ceremony, ensuring that all requirements such as medals, flowers and gifts are prepared for Medal Ceremonies, often under pressure.

Victory Ceremonies Volunteers will have great interpersonal skills and show attention to detail.

Location:

Victory Ceremonies Team volunteers will be based at the Emirates Arena.

Dates required:

You must be available from 1-3 March 2024 and must participate in a rehearsal shift ahead of this.

Key tasks include:

- Notifying athletes
- Data interpretation – confirmation of results
- Ceremonies preparation including medal trays, VIPs and line-ups.

Key skills required:

- Strong interpersonal skills
- Attention to detail
- Clear written and oral communication
- Ability to stay calm in a busy environment
- Language skills where possible.

wicglasgow24.com | [@wicglasgow24](https://twitter.com/wicglasgow24) | [#WICGlasgow24](https://twitter.com/WICGlasgow24)

WORLD ATHLETICS PARTNERS



WORLD ATHLETICS SUPPLIERS



PUBLIC INSTITUTIONS

